

Application # _____

	Fee	Paid	Refund
Application	\$25.00	___	___
Permit	\$15.00	___	___
Security Deposit	\$200.00	___	___
Per Day Event Fee	\$125.00/Hour	___	___

Application For Temporary Use Permit

Community Pool Rental

Submit applications to:
Town of Aurora Parks and Recreation
575 Oakwood Ave.
East Aurora, NY 14052
Telephone (716) 652-8866 Fax: (716) 652-5646

ALL REQUESTS MUST BE MADE NO LESS THAN 30 DAYS IN ADVANCE OF EVENT/USE.

1. Name of Organization: _____
2. Individual Responsible for this request: _____
3. Address: _____

4. Telephone number: _____
5. Fax: _____
6. Email Address: _____
7. Date(s) of event _____
8. Hours of use: Start _____ am/pm End _____ am/pm
9. Description of the event or use:

10. Specific area(s) requested
 - a. Community Pool _____
 - b. Pavilion _____
11. Specific equipment to be brought in to park (porta johns, tents, etc.) _____

12. Estimated attendance: _____
13. Will food or drinks be served outside of the pool area? _____ If yes, describe:

14. Will there be sound amplification or music? _____ If yes, describe:

I make this application and agree to abide by the **Guidelines for use of Community Pool Park.**

Signature of Applicant

Date

Official Use Only Below this Line-----

Event: _____

Attachments submitted:

_____ Indemnification Agreement

_____ Certificate of Insurance

_____ Copy of application for sign permit, if applicable. (Upon application approval, copy of approved sign permit must be filed with the Town Clerk NO LATER THAN 5 days prior to scheduled event.)

Application **Recommended** or **Not recommended**
by Department of Parks and Recreation

Action by Town Board:

The Town Board, upon review of the application request #_____ submitted by _____ (organization or individual) took the following action, with or without conditions (as applicable) and noted below:

Approved: _____ Date: _____
Supervisor Signature

Denied: _____ Date: _____
Supervisor Signature

Conditions:

_____ Requesting organization shall attach a completed **Certificate of Insurance** with Minimum Limits to include public liability coverage with limits of \$1,000,000 each occurrence; property damage insurance with limits of \$1,000,000 each occurrence. Policy shall be endorsed to include the Town of Aurora as an additional named insured.

_____ Requesting organization shall submit an **Indemnification Agreement** signed by authorized applicant or officer of company and duly notarized.

_____ Other

